

## **SAMPLE REPORTING PROCEDURES (4/26/2026)**

[Note: these communications could take place on any plan Channel based upon which one you are using for best results . Ex.: 9, 55 56 57 58 or your Area 1]

### **SAMPLE NON EMERGENCY REPORTS – (DURING A NET):**

After Control calls your IDENTIFIER (E.G., “SIERRA 3”; and this is after Control has picked you out of the others that may have responded):

**Example 1:**...Control says: “Sierra 3”.

Sierra 3 says: “Sierra 3 QTH Bravo QXA QWA End Report”.

Control says: “Copy Sierra 3. Next” ...

**Example 2:** ...Control says: “Lima 12”.

Lima 12 says: “Lima 12 QTH Bravo Electricity Off using Generator QWA End Report”

Control says “ Copy Lima 12. Next” ...

### **SAMPLE PRIORITY / EMERGENCY Traffic. Think first. Be clear and brief:**

**Example 1:** Sierra 3 says: “**PRIORITY TRAFFIC.** Sierra 3 on 9. Any station respond”

Response: “Sites 7 on 9, Go.

Sierra 3 says: “Smoke column visible at 123 Drill Street. 911 has been called. Copy?”

Response: “Copy. 911 already called. Sites 7, OUT”.

[note: Advisory or Fire Net may be activated based upon facts. Stations to make decision]

Sierra 3 says: “Sierra 3, OUT.”

**Example 2:** Sierra 1 says: “**EMERGENCY.** SIERRA 1 ON 9. Any station Respond. Over”

Response: “India 1 on 9, go”

Sierra 1 says: “[this is] Sierra 1, NEED 911 RELAY - HEART ATTACK 70 year old male. Address 123 DRILL STREET, Copy?”

Response: “[this is] India 1 – I am making call now, stand by”

[Note: stations may need to “read back” and “confirm” information copied correctly before 911 call is made]

Sierra 1 says: “Copy. Sierra 1 standing by”

[Then, after call to 911 has been made]

India 1 says - “ Sierra 1, India 1 on 9”

Sierra 1 says: “ Go”

India 1 says: “ Your 911 call has been made, copy?”

Sierra 1 says: “Copy. Sierra 1, OUT.”

India 1 says: “India 1, OUT.”

[Note: alternatively, stations may decide to remain standing by for each other depending on facts]