

SITREP CHECKLIST FOR NON HAM MURS/FRS

AUTH: 9M8 Z&J 49X3 20190705

FORMAT TANGO 9M

(BASED ON SHINGLETOWN EMERGENCY RADIO NETS - FMT TANGO 9A) K6PDS

THIS IS NOT 911 - IF YOU HAVE AN EMERGENCY CALL 911

AREA LEAD TAKE IN REPORT: FOR RADIO REPORTS FROM YOUR NEIGHBORHOOD

EACH REPORT SET IS 3 PAGES

→ Date: _____ Time: _____ HRS

THIS IS RPT IS SET # ___ of ___

NEIGHBORHD (E.G., "Village"): → _____ Division: **1 2 3 4 5** **SEE PG 3-REPORTING FORMAT**

MURS / FRS STATIONS: YOU ONLY CHECK CURRENT PROBLEMS/ CONDITIONS IN LEFT COLUMN - THEN TRASMIT TO YOUR AREA LEAD

AREA LEADS CHECK OFF ITEMS AS REPORTED BY EACH STN IN YOUR AREA. PREPARE SUMMARY & TX TO AREA COORDINATOR

ENTER STATION NUMBER ASSIGNED BY NEIGHBORHOOD OR NAME OF STN GIVING REPORT → →

#

TOTAL COUNT EACH CATEGORY

▶ **QTH B** =STATION LOCATION IS AT HOME BASE → ▶ **QTH B**

OR OTHER LOCATION **QTH** [insert] → ▶ **QTH** [insert]

▶ **QXA** =ALL OKAY AND NOTHING TO REPORT AT MY QTH.

[IF NOT "QXA" THEN CIRCLE/WRITE IN CURRENT PROBLEMS - BELOW] ▶ **QXA**

▶ **QWA**=FIRE WATCH BREVITY CODE [SEE FMT M7] ▶ **QWA**

▶ **QXi D** BELOW ARE SITREPS ▶ **QXi D**

/ A ELECTRICITY IS OFF. [YOU WOULD SAY: "QXi D SLASH A" OR SAY "ELECTRICITY IS OFF" IF THAT IS YOUR Areas procedure. ▶ / A

/ B TELEPHONE - LAND LINES NOT WORKING ▶ / B

/ C CELL PHONES NOT WORKING ▶ / C

/ D 911 SERVICE NOT WORKING ▶ / D

/ E INTERNET IS NOT WORKING ▶ / E

/ F BLACKOUT - ALL COMMS / ELECT. UTILITY (ABOVE) OFF ▶ / F

/ G FLOODING IN AREA ▶ / G

/ i HIGH WINDS / STORM DAMAGE ▶ / i

/ J WATER SERVICES NOT WORKING ▶ / J

/ K HEAVY SNOW / SNOW CHAINS REQUIRED ▶ /K

EARTHQUAKE SEVERITY MIKE MIKE 1 TO 8 (Mod Mercali Scale)

/ M1 NOT FELT AT ALL ▶ /M1

/ M2 BARELY NOTICED ▶ /M2

/ M3 KNOW IT WAS AN EARTHQUAKE SOMEWHERE ▶ /M3

/ M4 WINDOWS, DISHES RATTLE (ANY STN ACTIVATE NET) ▶ /M4

/ M5 PICTURES MOVE, DOORS SWING, SMALL ITEMS ON FLOOR ▶ /M5

/ M6 GLASSWARE BROKEN, BOOKS OFF SHELF, FLOOR LAMPS TOPPLE ▶ /M6

/ M7 FURNITURE BROKEN, CANNOT STAND, CHIMNEYS FALL ▶ /M7

/ M8 BUILDINGS COLLAPSE ▶ /M8

/ R 1 REQUESTING SET UP OF NBHD COMMS CENTER IN AO ▶ /R1

/ R 2 REQUESTING NBHD RAPID Needs Damage Assessmt for AO ▶ /R2

/ R 9 RADIO RESPONDER-I AM AVAILABLE FOR FIELD CALL OUT. ▶ /R9

YOU MUST ANSWER "/Y" OR "/N_" IF TRANSMIT ANY OF ABOVE (/A TO /M8)

/ Y = I AM OKAY AND DO NOT NEED ASSISTANCE. --▶ ▶ /Y

OR, MUST ADVISE OF NEEDS BELOW. NOTE: "/Y" - IF REPORTING FOR AREA (e.g., Area Lead) "/Y" = I AM OKAY, MY AREA OKAY, AND ANY ASSISTANCE NEEDS IN MY AREA ARE BEING TAKEN CARE OF BY MY AREA. NO OUT OF AREA ASSISTANCE NEEDED AT THIS TIME.

OBJECTIVE: BELOW PROCESS (STEPS 1 AND 2) TO BE COMPLETED WITHIN 8 MINUTES (NON EMERGENCY)

FIRST, EACH NEIGHBOR REPORTS:

FILL IN YOUR REPORT BELOW AND TRANSMIT ON YOUR AREA FREQ. TO YOUR AREA LEAD.

“ _____ Lead, THIS IS _____
[AREA] [AREA] [your first name / or area ID]

QTH B [or, QTH _____]

QX _____ **QXi D** / _____ / _____ / _____ / _____ / _____

QW _____ / _____ **OUT**”

Lead acknowledges report with “Roger”

[SEE FORMT TANGO 9M & FIRE WATCH BREVITY CODES - FORMAT MIKE 7]

**SAMPLE REPORTING ON RADIO -
BY MURS/FRS NEIGHBORS:**

Neighbors merely report AND PLUG IN THE ITEMS they circled on Fmt Tango 9M (MURS/FRS) and report to their Area Lead.

Best Way - Neighbor says:

“Village Lead this is Village Foxtrot 1

QTH B* **QXi D** /F /i /J /M4 /Y out”

- Lead acknowledges each report: “Roger, [pause] Next”

Other way-Neighbor says (caution - this takes more time and prevents others from transmitting - including emergency traffic):

“Village Lead this is Village Dan

I am at my home, all communications and electric utility are off. High winds lots of storm damage at my home, water services are not working here, there has been an earthquake causing my windows and dishes to rattle, I am okay and do not need assistance. Out”

- Lead says : “Roger, Next”

SECOND, EACH AREA LEAD SUMMARIZES AND RELAYS TO AREA COORDINATOR:

FILL IN YOUR SUMMARY REPORT BELOW AND TRANSMIT ON YOUR AREA FREQ. TO YOUR AREA COORDINATOR.

“ _____ COORDINATOR, THIS IS _____ LEAD,
[AREA] [AREA]

REPORT:

_____ DIVISION _____ STNS Reporting _____
[AREA] [1 , 2, 3, 4, OR 5]

QTH N **QX** _____ **QXi D** / _____ / _____ / _____ / _____ / _____

QW _____ / _____ **END RPT, OUT**”

AREA COORDINATOR - acknowledges with “Roger”

[IF ANY ITEM IS “PARTIAL” FOR AREA, THEN SAY “PARTIAL”

E.G., “...QXi D /F (PARTIAL) /Y OUT ”

EXAMPLE: SUMMARIZE REPTS [PLUG IN CDEES] & TX TO AREA COORDINATOR:

ON VILLAGE FREQ: The Lead doesn't send 7 RPTS- SENDS SUMMARY: “Village Coord this is Village Lead, REPORT

Village Div 3 STNS reporting 7

QTH N* **QXi D** /F /i /J /M4 /Y QWA** **END RPT OUT**”

Village Coordinator - acknowledges with “Roger”

THIRD, ON HAM NET FREQUENCY, EACH AREA COORDINATOR RELAYS REPORT SUMMARY TO HAM NET CONTROL. REPORT ASAP !

“ NET CONTROL, THIS IS _____ COORDINATOR,
[AREA]

REPORT:

_____ DIVISION _____ STNS Reporting _____
[AREA] [1 , 2, 3, 4, OR 5]

QTH N **QX** _____ **QXi D** / _____ / _____ / _____ / _____ / _____

QW _____ / _____ **END RPT, [call sign] OUT**”

NET CONTROL - acknowledges with “Roger”

NOTE: EMERGENCY / PRIORITY TRAFFIC IS IMMEDIATELY SENT USING PLAIN ENGLISH (ANYONE CAN SEND EMERGENCY / PRIORITY TRAFFIC).

*QTH B = HOME.

*QTH N = AREA SUMMARY REPORT FROM NEIGHBORHOOD AREA LEAD.

**QWA IS A Q CODE FROM THE FIRE WATCH BREVITY CODES - REQUIRES SPECIFIC STEPS TO CHECK FOR SUSPECT SMOKE / FIRE.