

NEEDS REQUEST REPORT

[INITIAL PRELIMINARY DRAFT]

QXi D /N3 /N4 /N5 /N6 /N7 /N8

AREA LEAD OR HAM NET CONTROL OBTAINS THIS INFO & ASSIGNS THESE ITEMS BEFORE HANDING OFF TO THE "NEEDS NET"

REQUEST IS ORIGINATING FROM (I.E., THIS IS THE AREA OF NEED) - THIS COMES IN ON AREA NET (CH1) OR HAM PRIM NET OR 505 RELAY NET:

LN 1 DIVISION: 1 2 3 4 5 N S AREA/NEIGHBORHOOD: CH 1 = CH (CIRCLE ABOVE WHICH APPLIES) [E.G., "VILLAGE"] CH 3 = CH

LN 2 REQUESTED BY: AREA TACTICAL (IF ANY) : OTHER :

LN 3 REQUEST IS INTRA AREA (SAME NEIGHBORHOOD)

LN 4 REQUEST IS INTER - AREA (BETWEEN DIFFERENT NEIGHBORHOODS)

LN 5 >>.....ASSIGN REPORT CONTROL #S:

LOCAL AREA USE LETTERS...(E.G., "/RPT #R A")HAM NET USE NUMBERS..... (E.G., "/RPT #R 1").....>>NEEDS "/RPT #R"

LN 6 IF LOCAL AREA NET (INTRA AREA REQUEST) IF HAM NET (INTER AREA / DIVISION REQUEST) REPORT # ASSIGNED BY: [] LEAD [] AREA CALL SIGN / ID: REPORT # ASSIGNED BY: HAM "NET CONTROL" [] CALL SIGN / ID:

ASSIGN FREQUENCY FOR NEEDS NET AND ASSIGN STATION TO ACT AS "NEED CONTROL"

LN 7 PRIMARY: ORIGINATING AREA CH #3 [] LN 8 Alternate: N/A LN 8A "[AREA] NEED CONTROL" E.G., "VILLAGE..." CALL SIGN / ID

IF GOING TO SPECIFIC PERSON IN NEED - ENTER IDENTITY AND LOCATION:

LN 9 DIVISION: 1 2 3 4 5 N S AREA/NEIGHBORHOOD: [E.G., "VILLAGE"] LN 10 NAME OF PERSON NEEDING ITEM / ASSISTANCE: LN 11 LOCATION OF PERSON (ADDRESS) FOR DELIVERY OF ITEMS / ASSIST:

IF GOING TO AREA IN NEED - ENTER AREA IDENTITY AND CONTACT [AREA CAN ACT AS CONDUIT TO DISTRIBUTE] :

LN 12 DIVISION: 1 2 3 4 5 N S AREA/NEIGHBORHOOD: [E.G., "VILLAGE"] LN 13 LOCATION AT WHICH ITEMS / ASSISTANCE TO BE DELIVERED (ADDRESS): LN 14 CONTACT PERSON for THE "IN NEED AREA"-Name: Neighborhd Ch # Tel #

Circle the NEEDS SUBJECT TO THIS NEEDS REPORT:

QXi D - NEEDS OF ASSISTANCE - NON EMERGENCY-BELOW ARE RPTS FOR/FROM LOCAL NBHD NETS OR HAMS. THESE NEED NOT BE TRANSMITTED TO THE HAM NET UNLESS THE LOCAL AREA NEIGHBORHOOD IS UNABLE TO TAKE CARE OF.

CIRCLE: NEED IS FOR ITEM - AND ENTER DETAILS:

LN 15 /N3 INDIVIDUAL or AREA --> PROPANE LN 16 /N4 INDIVIDUAL or AREA --> DRINKING WATER FOR /NR # PEOPLE LN 17 /N5 INDIVIDUAL or AREA--> FOOD FOR /NR # PEOPLE LN 18 /N6 INDIVIDUAL or AREA --> BATTERY (TYPE) FOR (INSERT) LN 19 /N7 INDIVIDUAL or AREA --> FIREWOOD /NR # CORDS LN 20 /N8 INDIVIDUAL or AREA --> ASSISTANCE - OTHER SPECIFY: AT:

STATIONS VOLUNTEERING TO DELIVER/ASSIST: (SHOULD BE TWO (2) PERSON TEAM IN EACH VEHICLE)

LN 21 Tactical: "TRANSPORT 1" = & TRANSPORT 2" = & ETC... LN 22 ROVER TEAM (TACT. "ROVER"); "ROVER 1" & "ROVER 2" : &

LN 23 (IF NECESSARY) SAFETY TEAM(S) (TACT. "SHADOW") (e.g., "SHADOW 3", "SHADOW 2") [ALERT / SECURITY PROCEDURES (RESRICTED)] Tacticals: "SHADOW" & "SHADOW" &

LN 24 ESTIMATED TIME FOR DELIVERY OR PROVIDING ASSISTANCE AT DESTINATION IS AT: HRS

LN 25 DELIVERY OR PROVIDING ASSISTANCE AT DESTINATION COMPLETED AT: HRS On Tango 9A "/OS" - MEANS "REQUEST OR MATTER IS OUTSTANDING, IN PROCESS" "/DN"- MEANS "REQUEST OR MATTER IS DONE, COMPLETED".

ALL TEAMS ASSISTING WITH DELIVERY / PROVIDING ASSIST -REPORTED THEY RETURNED TO HOME QTH & SAFE AS FOLLOWS:

LN 26 TRANSPORT [] @ HRS ROVER [] @ HRS OR N/A [] SHADOW [] @ HRS OR N/A []

LN 27 ABOVE /LN 26 REPORT(S) RECEIED BY: [AREA] NEEDS CONTROL [] HAM NEEDS CONTROL [] AT HRS.

LN 28 "NEEDS REPORT /RPT # R CONCLUDED (DONE, COMPLETED) AT HRS". Dated: [] BY: (CALL SIGN / ID)

LN 29 AREA LEAD OR HAM NET CONTROL STATION WAS ADVISED OF ABOVE (/L28) STATUS AT HRS.

LN 30 "NEED CONTROL AND ALL NEED NET STATIONS" "QSY SCAN PLAN".... []

NEEDS REQUEST REPORT - PROTOCOL
 APRIL, 2020 – INITIAL ROUGH DRAFT
 (IF YOU HAVE RECOMMENDATIONS, PLEASE ADVISE)

THIS FORMAT IS FOR BOTH
 INTRA-AREA AND INTER-AREA USE

1. A separate Sub Net (“NEEDS NET”) may be used during a FORMAL NET ACTIVATION. Initial request would be made on the FORMAL NET (e.g., “Village needs 50 Gallons propane- any station that can assist call now”). STATIONS REPORT IN AND ADVISE THAT THEY CAN ASSIST AND THEN WILL BE ADVISED TO “QSY TO THE NEEDS NET” FREQUENCY TO COMPLETE THE DETAILS AS SET FORTH ON **FORMAT TANGO 6D**. IF IT IS AN AREA NET ONLY (NOT HAM) THE NEEDS NET WOULD BE ON THE **AREAS CH 3**. IF IT IS A HAM NEEDS NET, THEN NCS MUST **REVIEW FMT ROMEO 14H** TO DETERMINE WHETHER THE NEEDS NET (SUB NET) IS TO BE ON AN AVAILABLE REPEATER AND / OR A SIMPLEX FREQUENCY BASED UPON PROPAGATION AND LOCATION OF STATIONS THAT WILL BE IN THE NEEDS NET. **NEEDS CONTROL** IS SELECTED, AND IS TO RECORD ALL INFORMATION AND **ADVISE NCS (HAM NET) OR AREA LEAD (FOR AREA NET) AS TO: STATUS OF THE NEEDS REQUEST REPORT NUMBER, E.G., NEED REPORT # IS IN PROCESS ETC..., AND WHEN NEEDS REPORT # WAS COMPLETED. ALSO, CONTACT WITH HAM NCS MAY BE NEEDED IF ADDITIONAL ASSISTANCE IS REQUIRED. The DETAILS OF THE NEEDS NET AND THE INDIVIDUAL REQUEST REPORTS ARE NOT TO BOG DOWN THE PRIMARY NETS (THAT IS WHY THEY ARE RUN ON A SEPARATE SUB NET).**
2. USE TWO (2) PERSON TEAMS (OR MORE) FOR DELIVERIES / ASSISTANCE.
3. TEAM MEMBERS ARE TO HAVE THEIR RADIOS WITH THEM. THE RADIOS ARE TO BE ON AT ALL TIMES WITH THE VOLUME UP HIGH ENOUGH FOR YOU TO HEAR COMMUNICATIONS. HAVE AT LEAST ONE CELL PHONE. [WHEN YOU ARE CONTACTED BY THE AREA LEAD / NET CONTROL / NEEDS CONTROL, ETC...] YOU ARE TO RESPOND. IF YOU DON’T RESPOND THEN THE AREA LEAD / NET CONTROL / NEEDS CONTROL IS TO SEND ANOTHER TEAM OUT TO LOCATE YOU (ROVER)]. FIELD TEAMS MUST ADVISE THE AREA LEAD [NET CONTROL, ETC...] AS TO THEIR LOCATION DURING DELIVERY / ASSISTANCE ACTIVATIONS.
4. MAINTAIN RADIO CONTACT WITH THE AREA LEAD, NET CONTROL, ETC....
5. IF YOU ARE NOT IN GOOD HEALTH – DO NOT CONDUCT FIELD WORK.
6. WEAR PROTECTIVE GLOVES (E.G., MEDICAL TYPE) (CONSULT YOUR MEDICAL PROFESSIONAL).
7. WEAR PROTECTIVE MEDICAL TYPE MASKS (AS APPROPRIATE) (CONSULT YOUR MEDICAL PROFESSIONAL).
8. DO NOT ENTER THE RESIDENCE – STAY OUTSIDE (CONSULT YOUR MEDICAL PROFESSIONAL).
9. MAINTAIN A MINIMUM SIX FOOT DISTANCE BETWEEN OTHER PERSONS (CONSULT YOUR MEDICAL PROFESSIONAL).
10. DO NOT ENGAGE ANY ONE THAT IS THREATENING. IF SOMEONE IS HOSTILE OR THREATENING IN ANY MANNER, IMMEDIATELY LEAVE THE AREA AND CALL 911 (OR IF NEEDED, REQUEST RADIO RELAY FOR 911).
11. WEAR APPROPRIATE CLOTHING AND HAVE NECESSARY EQUIPMENT (E.G., SNOW SHOES, HEAVY BOOTS, HEAVY CLOTHING, FULL TANK OF GASOLINE IN YOUR VEHICLE , FULLY CHARGED RADIO BATTERY, A MAG MOUNT TYPE ANTENNA ON YOUR VEHICLE FOR CAR 50 WATT RADIO (or GO Box) (IN ADDITION TO THE RADIO YOU ARE TO HAVE ON YOUR PERSON AT ALL TIMES ...)
12. **Communications: If a TRANSPORT STATION fails to respond to [AREA] LEAD, NCS, NEED CONTROL, ETC... within 5 minutes of attempted contact by SUCH CONTROL STATION, THEN a “ROVER TEAM” is to be dispatched to the last reported location of such TRANSPORT STATION. Rover Teams should be set up in advance and be prepared to respond. Such ROVER TEAMS must have: Vehicle with full tank of gas; at least two (2) persons (e.g., husband / wife team for social distancing) (or two separate vehicles one for each team member), must have ham radio’s with them; a vehicle(s) 50 watt radio using a mag mount antenna; and maintain contact with the CONTROL STATION. ROUTINE CONTACT SHOULD BE MADE AT REGULAR STATUS CHECK INTERVALS (E.G., EVERY 15 MINUTES, EVERY 20 MINUTES). BREVITY AND CLARITY – THUS IF A FIELD TEAM HAS NOTHING TO REPORT ... “NEED NET, THIS IS TRANSPORT 1, NOTHING TO REPORT, IN ROUTE, QTH 44 /mike kilo 27.30 Echo, Out.” LOCATION MUST BE TRACKED AT ALL TIMES BY NEED CONTROL, ETC... .**
13. **DISCRETIONARY SAFETY ASSIST TEAMS MAY BE NEEDED FOR SOME TYPES OF TRANSPORT (E.G., MEDICATIONS PICKED UP FROM PHARMACY, TRANSPORTING CRITICAL NEED ITEMS DURING PERIOD OF SOCIAL UNREST – E.G., FOOD, PROPANE , ETC...). If deemed necessary, SAFETY ASSIST TEAMS should be set up in advance and follow the TRANSPORT STATION VEHICLE(S) at a safe distance. Such SAFETY ASSIST TEAMS (Tacticals “SHADOW 3”, “SHADOW 2” etc...) must have: Vehicle with full tank of gas; at least two (2) persons (e.g., husband / wife team for social distancing) (or two separate vehicles one for each team member), must have ham radio’s with them; a vehicle(s) 50 watt radio using a mag mount antenna; and maintain contact with CONTROL STATION. ALERT PROCEDURES (RESTRICTED) SHOULD BE ESTABLISHED IN ADVANCE AND CLEARLY UNDERSTOOD BY ALL TEAMS.**